

Introduction Letter

Dear Youth Leader,

Thank you for your interest in the 2024 SMBA Youth Camp. The camp dates are July 15-19. And as you know, the location of this camp is in Van Buren.

This camp is a joint – combined camp for the four Baptist Associations which have long historical ties to the camp: Cane Creek Stoddard, Reynolds County, SEMO, and South Central. The camp is designed for students who have completed grades 6-12. Our 2023 camp had 86 students, and we expect the 2024 camp to have 10% more.

One of our highest priorities is making sure each student has an opportunity to hear and respond to the gospel of Jesus Christ. Each evening there will be a time of worship and then the camp pastor will deliver a message especially geared toward being easy for youth to understand. Following the evening service, the students will participate in discussion groups led by prepared adults which should help them process what they heard and help them evaluate where they are in their spiritual walk with Christ. A dozen or more students made decisions to follow Christ during our 2023 camp. Prayerfully, we trust that every student makes some type of increased commitment in following Christ.

In addition to the spiritual focus of camp, each day will be filled with activities focused on fun and building friendships which hopefully will last a lifetime. Youth especially enjoy their time each afternoon at the pool and following that we think the next biggest attraction is the recreation time which is led by a team who have planned exciting games and activities.

You can see pictures of the camp facilities and from last year's youth camp at their website: www.smbacamp.com. And, if you have any questions – please call your Association office and they should be able to assist you – or point you toward someone who can.

Thank you again for your interest in the 2024 SMBA Youth Camp. We hope you are making plans to attend camp with us this year. We look forward to seeing you there, expecting God to do great and amazing things in the lives of each participant.

Within this packet you should find the following:

1. Pricing Details
2. Registration Procedures
3. Church (Group) Registration Form
4. Individual Registration Form
5. Health Information and Medical Release Forms
6. Camp Rules and Conduct Forms
7. Camp Packing List
8. Vehicle Registration Form
9. Tentative Schedule
10. Adult Background Check Information

Online Registration and digital copies of these forms are available at:

www.smbacamp.com

Pricing Details:

The cost of camp is \$175 per person. Checks should be made payable to: RCBA Youth Camp. Cash payments can be made on the registration day. Churches may wish to collect all the money for their participants – then make one check for camp payable to RCBA.

This covers meals from Monday's dinner through Friday's breakfast, along with housing and all other aspects of camp. Snack Shack purchases are not covered in this fee. Money for Snack Shack – which is open 2x daily – should not exceed \$6 daily. (Most people should be able to get by with \$3-\$4 daily.)

Meals served at camp are generally sufficient for most adults, teens, and children. The camp will make every effort to meet the needs of a camper who has special medically based dietary needs. Those needs should be identified on the Health Form at least two weeks prior to the beginning of camp.

Registration Procedures:

1. Every camper, sponsor, and volunteer must fill out and submit a
 - a. Registration Form
 - b. Health Form
 - c. Release Form
2. Parents who register their children online, along with adults and volunteers, must also complete and submit a paper copy of the Registration and Release Forms, along with any other required forms.
3. Churches, adults, volunteers, and parents visiting the camp during the week – must complete and submit a Vehicle Registration Form.
4. Adults and volunteers in direct contact with the children must also complete and submit a Background Check.
5. Churches are asked to keep a Group Registration Form and provide a copy of that at registration on Monday.
6. Churches are asked to make sure each camper they bring has completed the Registration and Health Forms – and have a signed paper copy of the Release Form.
7. Churches are asked to review the Packing List, Rules, and Policies with those they are bringing.

SMBA 2024 Youth Camp
Registration



SMBA Youth Camp Church Group Pre-Registration Form

Please list each camper and cabin sponsor below and bring this completed form, along with registrations of each camper & adult sponsor with you on opening day of camp. Also, note that there will be no Monday noon meal served, so plan accordingly. **COST per person: \$175.00 payable on Monday registration.**

Sponsoring Church _____

Church Address _____

Person(s) to be in charge of your church group _____

Name (Girls & Sponsors)	Grade	Name (Boys & Sponsors)	Grade

Individual Registration Form

Name: _____

Registering as a Student Sponsor Volunteer Jr. Sponsor

Parent/Legal Guardian: _____

Address: _____

City, State, Zip: _____

Date of Birth: _____ Grade in school completed: _____ Gender: _____

Sponsoring Church: _____ Church member? Yes / No

Church you attend: _____

Person(s) responsible for transportation of your child to and from camp: _____

Is there anyone who is not authorized to pick up your child from camp? _____

I _____, having legal custody of _____
(Name of parent or legal guardian) (Name of minor)

who resides with me at the above address, am voluntarily entrusting the care of him/her to the adults responsible for the camp program in which the child has been enrolled during the dates of July 15-19 at the South Missouri Baptist Assembly, Van Buren, Missouri.

Parent/Guardian Signature

Date:

For Adult Sponsors/Volunteers:

I consent, in providing my legal name, address, and signature to a search of the National Sex Offender Public Website.

Legal Name: _____

Legal Address: _____

Signature: _____ Date: _____

Please complete and return all forms to your Association office or scan and email to: ccsbaoffice@gmail.com

Emergency Information and health form for: _____

In case of emergency, notify: _____

Home Phone: _____ Work: _____ Cell: _____

Relation to camper: _____

Secondary emergency contact: _____ Phone: _____

Family Physician: _____ Phone: _____

Family Insurance: _____ Policy #: _____

Health Information:

Date of last tetanus shot: _____

Allergies: _____ insect stings poison ivy Penicillin

Foods (please list): _____

Other drugs (list): _____

Has the camper been exposed to any contagious or infectious diseases within 2 weeks of the start of camp?

If so, please indicate: _____

Problems with: Breathing Sinusitis Bronchitis Epilepsy

Diabetes Heart Dizziness Hay fever Kidneys

Ears Sleep walking Bed wetting Upset stomach

Other: _____

Prescribed Medications (Please list all medications and the condition they treat.)

Is there any reason why your child should not participate in the total camp program? If so, please explain

In a **non-emergency situation**, if needed the camp nurse may give my child common over-the-counter medications like: antacid, ibuprofen, acetaminophen, and/or use sun burn cream, anti-itch cream, or similar products. Yes No If no, please identify which medications are ok to use.

Release Form for: _____

Emergency Declaration:

I understand in the case of an emergency, every attempt will be made to reach me or the secondary contact person by phone at the numbers I've listed. In the case that I nor the secondary contact can be reached, I hereby authorize any emergency medical treatment, including emergency surgery, which may be necessary for the survival of _____, {your relation} _____.

I also agree to assume obligation for the doctor's bills, calls, or other expenses relating to the emergency.

Signature of Parent or Legal Guardian

Date: _____

Photo Release:

I give permission for any pictures of my child engaging in normal camp activities - recreation, worship, mission projects, etc. - to be used in social media posts promoting the activities at camp during this week.

Yes or No Initials of Parent or Legal Guardian: _____

Mission Project Release:

I understand that my child will be given an opportunity to be involved in a mission project during youth camp, and that the project they sign up for may require transportation to a location in or near Van Buren. I therefore give permission for their transportation to a mission project site.

Yes or No Initials of Parent or Legal Guardian: _____

Review:

As a parent or guardian registering a student:

- Reviewed the registration form with my child.
- Reviewed all the rules, policies, and guidelines with my child.
- Reviewed the Camp Packing List, including restrictions, with my child.

Yes or No Initials of Parent or Legal Guardian: _____

Adult Sponsor Check List:

- I have completed all the information on the Registration Form.
- I have signed and submitted the Release Form.
- I have a vehicle at camp and have completed and submitted the Vehicle Registration Form.
- I have signed and submitted the SMBA Code of Conduct Form
- I have received a background check and have submitted it to the Camp Director.

Initials: _____

**South Missouri Baptist Assembly
Code of Conduct for Adult and Jr. Sponsors/Helpers/etc.**

The South Missouri Baptist Assembly (SMBA) is committed to providing a welcoming, supportive and safe environment for all children and young people whom we have contact with during SMBA programs and activities. We undertake to act with integrity and transparency and uphold all requirements of child protection law and best practice.

This code is applicable to all who serve at SMBA whether paid or voluntary.

As a representative of SMBA, Camp Sponsor, etc. I commit myself to keeping this code of conduct which requires me to show care to all children, treating them with respect and honesty, providing a positive role model of Christian living in all I do.

I will:

- Treat all children with respect, dignity, and kindness, refraining from discrimination against, showing different treatment to or favoring children to the exclusion of others.
- Use appropriate and positive language around children.
- Respect children's rights to not be touched in ways that make them feel uncomfortable. A child's right to say "No" is to be encouraged and respected.
- Use appropriate touch including pats on the back or shoulder, side hugs, handshakes, and high fives. Refrain from full frontal hugging, touching of personal areas, or patting of the buttocks.
- Refrain from intimate displays of affection toward others.
- Report any suspicion of child abuse to the Camp Director or designated Safety Director, or directly to the Missouri Child Abuse and Neglect Hotline is 800-392-3738.

I will not:

- At any time during an SMBA event or camp be alone with a single child where I cannot be seen by others.
- Leave a child unsupervised.
- Abuse children or use corporal punishment of any kind. This includes physical abuse, mental abuse, verbal abuse, sexual abuse or neglect.
- Allow or tolerate bullying or humiliation of a child by other children or adults.
- Use pornography, illegal drugs, alcohol, or tobacco – nor provide such items to anyone (children or adult) on the camp property.

X

Staff or Volunteer signature and date

SMBA Camp Policies and Rules (January 2024)

1. Code of Conduct:
 - a. SMBA Camp has a Code of Conduct form which all adults must sign and submit with their registration. Along with that Code of Conduct form, SMBA also requires each group leader/leadership team to thoroughly vet each adult and youth helper.
 - b. No pranks will be permitted during the camp.
 - c. Alcohol, tobacco, vaping devices, marijuana, and drugs are prohibited on camp property. This includes the vehicles of adult sponsors.
 - d. All campers are to dress modestly and appropriately. No two-piece swimsuits for the girls. Boys must also wear appropriate swim trunks. All campers – both boys and girls - must wear appropriate coverings to and from the pool (t-shirts, shorts, trunks, and shoes). Inappropriate clothing at any time will result in a request for that camper to change their clothing.
 - e. No “PDA”. This includes all students, junior sponsors, and adult sponsors.
 - f. No camper is allowed into a dorm room they are not assigned to.
 - g. Keeping with a Christian focus, all campers will be expected to treat others respectfully and to be on their best behavior during their stay at camp. Any student or sponsor with disrespectful or inappropriate attitudes and/or behaviors may be asked to leave camp.
2. Safety:
 - a. All adult and junior sponsors must be completely registered with the Camp Manager and must be completely vetted by the Camp Director.
 - b. All adult and junior sponsors must read and sign the Camp Code of Conduct form as part of their registration.
 - c. During camp, only vetted registered volunteers will be allowed on the camp property to interact with campers. Delivery drivers, etc. – must be monitored by the Camp Manager during their time on the camp.
 - d. All vehicles must be registered with the Camp Manager and parked in designated areas.
 - e. All medicines must be registered with, kept by, and administered by the Camp Nurse for all campers – including adult and junior sponsors.
 - f. Visitor Requirements:
 - i. All visitors must register with a completed visitation form. (Includes auto registration)
 - ii. Visitors are restricted to the Chapel and the Dining Room.
 - iii. Visitors may not be alone with any camper.
 - iv. Visitors may not stay past a designated time as identified by the Camp Director or according to the evening program.
 - v. These requirements will be strictly enforced on “Family Night”.
 - g. Campers are not to be alone in the dorms – or be separated from their groups at any time.
 - h. Adults should not be separated from the group and alone with any camper.
 - i. An adult or junior sponsor should monitor activities in the recreation room when campers are present.
 - j. Games and activities on the grounds, along with the use of the pool, must be cleared by the Camp Manager and must be overseen by designated adult sponsors.
3. Building and Grounds
 - a. The Camp Director will coordinate with the Camp Manager for the approval of the use of specific dorms and other camp facilities.

- b. Damage to any part of the camp's facilities or property, as deemed by the Camp Manager, will be billed to the group using the camp at that time.
 - c. In order to ensure the ongoing viability of the SMBA camp and rapid turn-around in use, each group has the responsibility of thoroughly cleaning dorms and other facilities they used. If cleaning isn't done – or done improperly – resulting in the necessity of SMBA staff cleaning what was left behind by campers, there will be a fee billed to the organization appropriate with the time spent on cleaning. Cleaning instructions will be given to the Camp Director and all Cabin Sponsors.
 - d. SMBA recreational equipment should be left in good condition, and if equipment gets broken during use, then it should be replaced by the group using the equipment.
 - e. Furniture, beds, and other furnishings must be kept in their original areas.
4. Dining, food, and perishable items:
- a. Meals will be scheduled and admission into the dining room is restricted except during those scheduled times unless authorized by the Camp Manager.
 - b. Those with special dietary requirements must let the Camp Nurse know those restrictions during registration. The Camp Nurse will coordinate with the Camp Manager to ensure that meals are provided for those with special needs.
 - c. All campers, sponsors, and guests are required to clean up after themselves following each meal.
 - d. Food in the dorms is restricted unless authorized by the Camp Director.
 - e. Outside food cannot be sold by campers or sponsors.
 - f. Snack Shack items and times are managed by SMBA staff.
5. Registration and Housing
- a. All sponsors and campers are required to complete a Registration Form.
 - b. Each person must provide an emergency contact and current phone number; insurance information; pertinent medical history information; prescription/medication information.
 - c. Each minor must also provide a Consent for Treatment form signed by their parent or guardian, allowing the Camp Nurse to administer prescribed medications and/or treat the camper for minor scrapes, cuts, sunburn, insect bites, etc.
 - d. Adult and junior sponsors must sign a Code of Conduct form.
 - e. Campers will be assigned a dorm room at registration and are restricted from changing rooms unless authorized by the Camp Director.
 - f. Taking pictures inside the dorm room is restricted.
 - g. The Camp allows each Camp Director to set their policy on phone possession and usage. However, if that policy is abused, the Adult Dorm Sponsor has the authority to confiscate a camper's phone temporarily or for the duration of camp. This policy on phones must be filed with the Camp Manager as part of their "particular camp rules".
 - h. The Camp Manager will decide the phone possession and usage policy for paid, along with adult or youth volunteers who are assisting him directly in the kitchen, snack shack, or on the campgrounds.
 - i. A nightly curfew is set by the Camp Manager and must be followed.
6. Facility Use Policies
- a. As a matter of courtesy and safety, each Association will provide the Camp Manager with a copy of their particular camp rules 2 weeks prior to the beginning of their camp.

- b. A camp registration/booking deposit will be required to be received by the Camp Manager at least 2 weeks before the start of children's camp, youth camp, or any other retreat or use of the camp facilities – except in situations in which the Camp Manager is willing to waive the deposit.
- c. The camp registration/booking deposit will be \$250 per day of usage, up to a maximum amount of \$1000 – except in situations in which the Camp Manager is willing to make other arrangements with the booking group. The Camp will issue a receipt for the deposit.
- d. Two weeks prior to the start of Associational Children's and Youth camps, the camp director will provide the following information to the Camp Manager:
 - i. Estimated number of attendees for the camp.
 - 1. Break down of male and female attendees.
 - ii. Special dietary needs of attendees with food allergies.
- e. Cancellation policy should be as follows:
 - i. Cancellations must be made directly to the Camp Manager.
 - ii. Cancellations should be made 8 days or more before the scheduled event.
 - iii. Cancellations made 8 days or more before the event shall receive a refund of their deposit.
 - iv. Cancellations made less than 8 days before the event shall forfeit their deposit.
 - v. Cancellations resulting in the loss of deposit can be appealed by the booking party by submitting a Deposit Refund Request to the Camp Manager. That request will be considered by the Camp Manager in consultation with the Administration Committee within 2 weeks of the cancellation.
- f. The SMBA gives the authority to the Camp Manager in consultation with the Administration Committee to have the Camp Treasurer issue a check for the refund of any deposit they believe should be returned.

Camp Packing List

Bible
 Notebook & Pencil
 2 Twin Sheets or Sleeping Bag
 Pillow & Pillowcase
 Blanket
 Spending Money
 Bag for Dirty Clothes
 Cover-up for to/from Pool
 1 outfit you can get messy in

THINGS TO BRING

Towels & Washcloths
 Personal Toiletry Articles
 Clothing for 5 days
 Comfortable Shoes
 Raincoat or Umbrella
 Sweater or Jacket
 Swimsuit (one piece for girls)[shorts for boys]
 Flashlight
 Water Bottle

The way campers dress while at camp is an important issue, to both adult sponsors and camp staff. The dress code is simple “clean, neat and **modest.**” The only additional guidelines to the clean, neat and modest policy are as follows:

1. Shorts are acceptable during the day, including worship times if, when arms are extended, the fingers touch cloth.
2. Shirts must cover the mid-section of the body. When arms are raised above the head, the shirt must touch the top of the shorts.
3. All campers, sponsors and camp staff are asked to not wear apparel displaying either ads for alcohol/tobacco or distasteful designs.
4. If your swimsuit is in question, you will be asked to wear a T-shirt over your suit.

Comfortable clothes should be worn. It will be HOT! **All clothes and swimsuits must be in good taste and meet the dress code requirements!** (If in doubt, DON'T bring it!) If you still choose to wear them, you will be asked to change clothes. No halter-tops, tube tops or bare midriffs on males or females. A cover-up of some type (towel, robe, T-shirt) and shoes **MUST** be worn to and from the pool. Suggestions are to bring enough clothing for 2 changes per day. Do not bring expensive items to camp – the risk of them being damaged is too great.

WHAT NOT TO BRING

No electronic equipment will be brought or kept in dorms or cabins. CD or DVD players, electronic games, iPods, computers and tablets, etc. Phone policies are set by the Camp Director and will be strictly enforced. Weapons of any kind are prohibited. Drugs, alcohol, vaping, etc. are prohibited.

This is a prank-free camp. Do not bring any of the following items: Water guns, water balloons, fireworks.

If a camper brings any of the above items they will be taken and the camper may have them back when camp is over.

SMBA Camp Vehicle Registration Form

This form is required for each Church, Volunteer, Parent, and Visitor during Children’s and Youth Camp weeks.

Fill in and submit to the Camp Director or the Camp Manager.

Driver’s Name: _____

Phone: _____

Vehicle License: _____ State: _____

Make: _____ Model: _____ Color: _____

Owner: _____

Purpose at Camp: _____

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This form is required for each Church, Volunteer, Parent, and Visitor during Children’s and Youth Camp weeks.

Fill in and submit to the Camp Director or the Camp Manager.

Driver’s Name: _____

Phone: _____

Vehicle License: _____ State: _____

Make: _____ Model: _____ Color: _____

Owner: _____

Purpose at Camp: _____

Tentative Schedule: (Just to give you an idea of all the fun you'll have!)**Monday**

2:00	Registration Begins
2:30	Pool Opens (Pool Closes at 4:30)
4:30	Cabin Sponsor Meeting in Dining Hall
5:00	Camper Meeting in Tabernacle
5:30	Dinner
6:30	Worship
7:30	Small Group Time
8:30	Snack Shack
9:00	Late Night Activity - To be determined
10:00	Everyone in the Dorm
10:30	Lights Out - This will be determined by the late night activity.

Tuesday, Wednesday, Thursday

7:00	Rise and Shine
8:00	Breakfast
9:00	Morning Devotional - Tabernacle
9:30	Mission Projects
	• Outdoor Projects / Indoor Projects (To be determined)
11:45	Clean-up for Lunch
12:00	Lunch
1:00- 3:00	Recreation - Entire Group
3:00-4:00	Swim - Group 1 / Team Building - Group 2 / Snack Shack
4:00-5:00	Swim - Group 2 / Team Building - Group 1 / Snack Shack 4:00-4:20
5:00	Wash-up for Dinner / Cabin Clean Up
5:30	Dinner
6:30	Worship
7:30	Small Group Time
8:30	Snack Shack
9:00	Late Night Activity - To be determined
10:00	Everyone in the Dorm
10:30	Lights Out - This will be determined by the late night activity.

Friday

7:00	Rise and Shine
8:00	Breakfast
9:00	Morning Devotional / Farewell Challenge
9:15-10:00	Clean up
10:00	Departure

Adult Background Check:

Adults staying overnight at the camp during Youth Camp are required to have a background check. This is the responsibility of the adult and/or the church sponsoring the adult to attend camp as their representative.

Many churches already have services set up to handle basic background checks. As well, some Associations are also able to provide this service for their volunteers. Please check with your church and/or Association before proceeding.

If your church or Association does not offer a background check service, we suggest you use the MSHP.

The **Missouri State Highway Patrol** has an online form and will provide you with a report for \$15.

<https://www.machs.mo.gov/MocchWebInterface/home.html>

Process time for the basic Name Based Search and report is 5-7 days.

Once you have received this report, you can provide a copy with your camp registration.

The Missouri Baptist Convention suggests a church use **Choice Screening** for background checks. <https://mobaptist.org/church-benefits/background-checks/>

Many Associations also use **Ministry Safe**.

<https://ministrysafe.com/the-safety-system/background-check/>

Additionally,

<https://www.clearchecks.com/> is a company which can provide an individual background check for \$25.